

Minutes of the Open Session of the BMIS Board meeting held on 26th March 2019

Present:

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| G. Bizzaro | GB | Chairman |
| E. Moyo | EM | Board Member |
| M. Nambiar | MN | Board Member |
| S. Stapleton | SS | Board Member |
| K. Bosscher | KB | Board Member |
| N. Bishop | NB | Director |
| J. Johnson | JJ | Primary Head |
| O. Williams | OW | Secondary Head |
| W. Horea | WH | Business Manager |

Apologies

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| M. Pickard | MP | Board Member |
| B. Bijl | BB | Board Member |

Absent

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| C. Kapyepye | CK | Board Member |
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Observers

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| Mr Guido Cornella | Parent |
| Mr Martin Van de Reep | Parent |
| Mr Jeffrey Goveia | Parent |

| Time | Agenda Item | Minutes |
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| 6.37 (5) | Welcome | <p>GB welcomed all present. He extended a special welcome to KB who was attending her first Board meeting after being co-opted to take over J. Lebede's term until the next elections cycle.</p> <p>NB then introduced everyone in the meeting and congratulated GB for being elected Chair of the Board.</p> |
| 6.42 (7) | Approval of Agenda and minutes of previous meeting | <p>Agenda was presented and adopted unanimously. Agenda was then shared with three parents present.</p> |

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| | | GB proposed and SS seconded the approval of the Minutes of the meeting of the Open Session held on 26 th February 2019. Minutes were therefore taken as read. |
| 6.49 (5) | <p>Matters arising from previous meeting</p> <ul style="list-style-type: none"> Land Ownership | <p>During the last Board meeting WH was asked to write the letter stating that Mr Price had sold the land to BMIS and get him to sign it so that transfer of ownership can then be done. WH confirmed that this was done and Mr Price signed the letter. He said the school has currently engaged someone who is dealing with the Ministry of Lands. Title Deed should be ready in a few days.</p> |
| 6.54 (50) | <p>Director's Report</p> <ul style="list-style-type: none"> Sub-Committees MoE Engagement | <p>With the recent changes to the Board membership Office bearers were appointed to the subcommittees as follows:</p> <p>Finance: Gianluca Bizzaro; Bouke Bijl; Express Moyo</p> <p>Policy: Mahima Nambiar; Sean Stapleton; Chikondi Kapyepye</p> <p>Facilities: Matt Pickard; Karen Bosscher</p> <p>Express Moyo was proposed and confirmed as Chair of Finance. It was suggested that since GB was now formally elected as Chair, there was need to have someone step in as Vice Chair. Voting for the position of Vice Chair of the Board would be done digitally.</p> <p>Finance committee meeting will take place once BB is back in the country.</p> <p>NB informed the Board that Elton Jangale had resigned and there was need for someone to be co-opted to replace him until the next elections. With the AGM roughly planned for April, elections should follow around May. He said if there are any Malawians looking to be co-opted, their applications can be looked at before the elections.</p> <p>NB reported that having been in steady dialogue with schools in Blantyre, it had been established that the schools face many of the same issues as BMIS does. With</p> |

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| | <ul style="list-style-type: none"> ● Parent Association Meeting | <p>the exception of Phoenix, the Blantyre schools are all ex-DSB and there are constant issues of inconsistency of tax levies, TEVET, licences and land issues. As a result, there is a proposition by the other schools that a concerted effort be made to engage with the Ministry of Education. NB therefore asked the Board if, in the board's opinion, this is something the school should do, and whether this is a good time considering that it is only two months before the elections. The consensus among the Board members was that while it was a good initiative, the timing was not ideal.</p> <p>NB reported that he had received an email from a group of parents requesting for a meeting of the whole parents association. The email had two attachments including an invitation to all parents to attend a meeting on 2nd April to talk about their concerns. The other attachment was a letter asking the school to send out the invitation on their behalf and to provide a venue for the meeting in school. NB explained that after having sought advice on the issue, it should be discussed with the whole Board before approving any such meeting. The Board deliberated on the matter at length and resolved that NB should send out the invitation to parents for the 9th of April and that no reference should be made to the email correspondence. It was also agreed that meeting will have to be fully managed by the Board.</p> <p>Action: NB to send out the invitation to all parents</p> |
| <p>7.40 (15)</p> | <p>Head of Primary's Report</p> <ul style="list-style-type: none"> ● MAP Testing ● Primary Art Exhibition ● Risk Assessment | <p>JJ reported that Primary trials through two screening tests had been completed and the results of the small group will be presented at the next Board meeting. The final decision will be made once the whole school has been through the tests. NB added that by the end of this year there needs to be a clear roadmap of the benefits of MAP before any final decisions on whether to drop ISA testing. By term 3 the school will be in a much stronger position to say if the tests are providing meaningful data.</p> <p>JJ reported that the preparations for the exhibition were going very well. Mentors had been very supportive.</p> <p>Making reference to a recent incident when there were a couple of injuries in rugby, SS wanted to know whether the school has need for or has liability insurance. WH explained that the school has always had liability insurance covering students and staff. SS asked WH to share it with</p> |

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| | | Business Manager's report. |
| 8.40 | Date of next meeting | The meeting closed at 8.40 pm. The next meeting will be held on 30 April 2019 at 6.30pm in the School Library. |

Signed:.....

Date:.....