

MINUTES OF THE OPEN SESSION OF THE BMIS BOARD MEETING HELD ON 28th JANUARY 2014

PRESENT

D. Pinto	DP	Chair
S. Donker	SD	Vice Chair
G. Bizzaro	GB	Board Member
M. Malonje	MM	Board Member
M. Cameron	MC	Board Member
S. Oddo	SO	Board Member
G. Hiwa	GH	Board Member
V. Wium	VW	Board Member
N. Bishop	NB	Director
P. Harrison	PH	Secondary Head
J. Johnson	JJ	Primary Head
C. Mead	CM	Secondary Representative
J. Bach	JB	Primary Representative
W. Horea	WH	Business and Finance Manager
M. Durand	MD	PTA Representative

APOLOGIES

N. Nyirongo	NN	Board Member
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1. CALL TO ORDER

DP called the meeting to order at 18.42 pm.

2. AGENDA

The Agenda was approved by unanimous consent.

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the Open Session of the BMIS Board Meeting held on 26th November, 2013 were approved.

4. MATTERS ARISING

There were no matters arising from the minutes of the previous meeting.

5. STRATEGIC AIMS AND PRIORITIES

5.1 Building Project Priorities

It was suggested that several projects including staff housing, reviewing of the pavilion and sports changing rooms, primary assembly hall, and extending the terracing at the pool, be on the building project priorities list and governors were asked to consider them. Teachers as well as the Administration and Executive Manager will be asked to give feedback on the staff housing project. A report will be presented to the Board.

6. INFORMATIONAL REPORTS

6.1 Director's Report

6.1.1 Staffing Update

The Board was informed of the teacher recruitment progress. In broad terms, potential candidates giving feedback are expressing how they balance the BMIS package with the cost of living, the opportunities for professional experience with lifestyle choices. The London Search Fair attracted over 160 schools and therefore it is a very competitive marketplace.

6.1.2 Library Development

It was reported that currently the focus has been on cutting down trees and preparing the ground works, after which the contractor will be putting on a profile and laying foundation. GB will meet with NB to discuss wages.

7. PRIMARY SCHOOL REPORT

The Board noted the report by JJ. There were no substantial matters arising.

8. SECONDARY SCHOOL REPORT

The Board also noted the report by PH and there were no substantial matters arising.

9. FINANCE REPORT

9.1 Bank Overdraft

Due to the improvement in the cash flow, it was agreed that the school should wait for the bank's response regarding the overdraft.

9.2 Pensions Act Implications on locally Recruited Teachers

Policy Committee was asked to provide guidance on how the phasing out of the current situation to bring in the new arrangement should be done.

9.3 TEVET

It was agreed that the school should pursue the issue of claims regarding payroll exemptions and/or international workshops/training facilitators so that the school could start benefiting from its contributions.

10. POLICY REPORT

10.1 Bylaws and the Constitution

The Policy Committee is still in the process of drafting the by-laws and the constitution.

11. ADMINISTRATIVE REPORT

The Board noted the report by WH. There were no substantial matters arising.

12. ANY OTHER BUSINESS

There being no other business, the meeting was closed at 19.40pm.

Signed:..... Date:.....