

MINUTES OF THE OPEN SESSION OF THE BMIS BOARD MEETING HELD ON 30TH MAY 2017

Present

D. Pinto	DP	Board Chair
M. Mbewe	MM	Board Member
M. Chilenga	MC	Board Member
M. Nambiar	MN	Board Member
G. Bizzaro	GB	Board Member
N. Bishop	NB	Director
O. Williams	OW	Secondary Head
J. Johnson	JJ	Primary Head
C. Mead	CM	TAC Representative
W. Horea	WH	Business Manager

Apologies

V. Frantz	VF	Board Member
V. Beza	VB	Board Member
M. Pickard	MP	Board Member

1. Call to Order

The meeting was called to order at 18.35 hours after confirming the presence of a quorum.

2. Agenda

The agenda was presented and adopted unanimously.

3. Minutes of the Previous Meeting

The minutes of the meeting of the Open Session held on 25th April 2017 were taken as read and adopted as a true record.

4. Matters Arising

There were no matters arising from the minutes of the previous meeting.

5. Strategic Issues

5.1 Board Training

23 September 2017 was confirmed as the date of Board Training with a proposed schedule starting with a presentation over lunch and workshop through to early evening.

6. Informational Reports

6.1 Director's Report

6.1.1 Board Elections

Given that there were only two nominations in different categories, elections were uncontested. It was therefore not necessary to hold the ballot and election process. Currently there are only two people in the Non-Tax Payer category. Board members

were asked to keep their ears to the ground to see if someone is interested to join the Board (Non Tax Payer category) so that they may be co-opted in the new year.

6.1.2 Fees and Budget

The Board approved the budget for 2017-18 academic year. The budget has taken into account a 2% average school fees increase for Tax-Payers and 5% for Non-Tax Payers. It has also allowed for a 4% increase in teacher salaries.

6.1.3 Policy Committee 10th May 2017 (Academic Honesty Policy)

The proposal to change from Harvard to MLA referencing system received Board approval.

6.2 Secondary Report

There were no substantial matters arising from the Primary Report.

5.3 Primary Report

There were no substantial matters arising from the Primary Report.

5.4. Administrative Report

5.4.1 Land Issue

The Building Committee will meet with consultants in the week beginning 5th June 2017 in order to go over the figures so that they can be presented to the banks.

7. Date of Next Meeting

There being no other business, the meeting was closed at. 19.25 hours. The date of the next open session of the BMIS Board meeting will be announced later.

Signed:.....

Date:.....