

MINUTES OF THE OPEN SESSION OF THE BMIS BOARD MEETING HELD ON 2ND JUNE 2015

PRESENT

D. Pinto	DP	Chair
G. Bizzaro	GB	Board Member
M. Cameron	MC	Board Member
M. Mbewe	MM	Board Member
V. Beza	VB	Board Treasurer
V. Wium	VW	Board Member
H. Fitzmaurice	HF	Board Member
N. Bishop	NB	Director
P. Harrison	PH	Secondary Head
J. Johnson	JJ	Primary Head
C. Mead	CM	Teacher Representative
W. Horea	WH	Business and Finance Manager
O. Williams	OW	Secondary Head (Designate)

APOLOGY

V. Frantz	VF	Board Member
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(Minutes taken by WH)

1. CALL TO ORDER

DP called the meeting to order at 6.34 pm.

2. AGENDA

The Agenda was approved by unanimous consent.

3. MINUTES OF THE PREVIOUS MEETING

A motion to approve the Minutes of the Open Session of the BMIS Board Meeting held on 14th April, 2015 was made, seconded and approved.

4. MATTERS ARISING

There were no matters arising from the minutes of the meeting held on 14th April, 2015.

5. STRATEGIC AIMS AND PRIORITIES

5.1 Land purchase

The Board agreed that the School should go ahead with discussions towards the purchase of land along the Area 9 bypass road identified by DP and MM (i.e. under Lipimbi Estate agents). Finance Committee will have to look into the details of acquiring such land like; lease expiry period, development lead-period and cash-flow projections.

5.2 Insurance on any unforeseen closure of the School

Information gathered from overseas brokers on possible cover was so far promising but nothing tangible has yet been put in place. School looking at overseas possibilities since the proposed cover seems not to be popular with local or insurers within the Africa region.

6. INFORMATIONAL REPORTS

6.1 Director's Report

(i) NB updated gathering on building/improvement works that are underway and also those being anticipated. These are mainly to do with;

-installation of a new generator, -upgrade of electrical wirings and distribution boards, -storage containers & additional hall -relocation of offices & staff rooms and -refurbishment of various learning areas.

GB to assist School in applying for a duty and excise free status for the building projects to be undertaken. He would also help in designing slabs for the storage containers that were also his donation to the School.

(ii) Wording in language policy document now corrected.

(iii) Farewell to PH as Head of Secondary and his contributions to the School during his stay in Malawi appreciated.

6.2 Primary Report

There were no substantial matters arising from the Primary report.

6.3 Secondary Report

There were no substantial matters arising from the Secondary report.

6.4 Administrative Report

There were no substantial matters arising from the Administrative report.

There was no further business and the meeting was closed at 7.40pm. The next Open Session of the BMIS Board meeting will be held after commencement of the 2015/16 academic year.

Signed:.....

Date:.....

